



- 1) Fill out form completely 2) Attach a course description and/or syllabus 3) Return forms to the UC Registrar's Office 4) Please allow approximately 2 weeks to receive a response

Name: UC ID#: Address: Phone (Major: Email: Date: Semester Quarter

Course was completed: (semester/year)

OR

Course will be taken: (semester/year)

Semester

Course Department/Number

Course Title

Units*

Quarter

School Name

Date course begins: / / Date course ends: / /

This course will take the place of:

UC Course

Course Title

Units*

Turn in completed form with attached course description and/or syllabus to the office of the UC Registrar. The necessary signatures will be obtained for you.

Approved Denied Program: Date

Can this apply to all students? Yes No

Approved Denied Registrar's office: Date

Comments:

The student is responsible to know and follow all of UC academic policies as set forth in the University Catalog

- No upper division credit is given for courses taken at a community or junior college. Students must receive a grade of C- or better to receive transfer credit.

*Quarter units will be converted to semester units. UC grants gives 2 semester units for every 3 quarter units.

*UC can give credit for no more than 70 units of junior or two-year college work

Registrar Use Only

Received:

Dept: Sent Rec

Sent to student:

Office of the UC Registrar

Ph: 626-857-2494 Fax: 626-276-7035 Email: registrar@uc.apu.edu